STUDENT AFFAIRS DEPARTMENT
UNIVERSITI TEKNOLOGI MALAYSIA
81310 SKUDAI, JOHOR

Ref: UTM 06.01/10.12/22/Jld 4 (10) 12 February 2008

ACCOMODATION CIRCULAR NO. 1/2008

UTM Students
Universiti Teknologi Malaysia
81310 Skudai
Johor.

To Whom It May Concern:

HOSTEL APPLICATION PROCESS AT UNIVERSITI TEKNOLOGI MALAYSIA (UTM)
SKUDAI CAMPUS

i: SENIOR UNDERGRADUATE STUDENTS
ii: MALAYSIAN POSTGRADUATE STUDENTS
iii: STUDENTS UNDERGOING INDUSTRIAL TRAINING SEM. 1 2008/2009 SESSION
iv: RENTAL DURING HOLIDAYS

With reference to the above, please be informed that Universiti Teknologi Malaysia provides accommodation for all UTM students. However, postgraduates are given the choice of living in the university hostel or finding their own off campus accommodation. As part of the application process for university housing, the Student Affairs Department requires every UTM student to abide by the rules and regulations listed as follows:
1.0 ACCOMODATION APPLICATION FOR SENIOR UNDERGRADUATE STUDENTS FOR SEMESTER I 2008/2009 SESSION

1.1 It is compulsory for all UTM undergraduates to live on campus. This is a precautionary measure taken by the university to prevent students from being involved in activities such as drug abuse, the underworld and other criminal activities which are rampant nowadays.

1.2 Senior undergraduates who have not registered for hostel accommodation or have not provided any information to the Housing Unit at the Student Affairs Department within two weeks after semester begins will have his/her name automatically registered for hostels. These hostels will be located in the outer ring and rental will be based on a fixed rate.

1.3 Hostel applications for senior undergraduates can be done by accessing the website http://hostel.utm.my at 10.00 am from 28 Mac – 13 April 2008. Please check the website if you need further information about your “USER ID” dan password.

1.4 Senior undergraduates can choose any of the residential colleges available and their selection is not restricted to the zones assigned to the various faculties/colleges.

1.5 International undergraduates requesting for a hostel will need to apply using the application forms available at any of the residential colleges. The room assigned would be subject to its availability. Application forms must be returned to the college office by 20 Mac 2008.

1.6 Students residing in colleges of the inner ring (KRP, KTF, KTR, KTHO, KTDI, KTC and Kolej 11) are not permitted to own/use personal cars unless special permission is obtained from the college principal. Students who intend to use their own transport should select to stay in
the colleges from the outer ring (Kolej Perdana, Kolej 9, Kolej 10, KDSE, KTGB and Kolej 16 & 17).

1.7 Students are advised to think seriously about their selection of the college and their choice of room before filling the application forms. Upon acceptance of your application, you will not be allowed to make any changes to your hostel application.

1.8 The outcome of the hostel application can be checked immediately by accessing the website.

1.9 Students who have been successful in their application for a room for two and would like to choose their room-mate will have to write formally to the office of the respective hostel and the letter must be endorsed by both students. The information has to be forwarded to the college office from 14 April - 4 May 2008.

2.0 GRADUATE STUDENTS

2.1 All hostel applications for Malaysian Postgraduates will be done online by accessing the website http://hostel.utm.my at 10 am from 28 Mac – 13 April 2008. Please check the website if you need further information about your “USER ID” dan password.

2.2 International Postgraduates requesting for a hostel will have to use the application forms available at the School of Graduate Studies Office or the various residential colleges. The room assigned will be subjected to its availability. Application forms must be sent to the college office by 20 Mac 2008.

2.3 Malaysian postgraduates can choose to stay in the inner or outer ring colleges subject to its availability.
3.0 RESERVE OFFICERS TRAINING UNIT (ROTU/PALAPES) STUDENTS

3.1 Reserve Officers Training Unit (ROTU/PELAPES) students will be assigned to stay in Kolej 11 upon receiving a letter of acceptance from the ROTU office. They will register at Kolej 11 from 1 – 20 Mac 2008.

4.0 UTM-MARA EXPRESS (SPM 2007) STUDENTS

4.1 UTM-MARA express (SPM 2007) students are not involved in this hostel application procedure and do not need to apply for hostel accommodation.

5.0 ACCOMODATION FOR MARRIED STUDENTS

5.1 Married students with families requesting accomodation must apply using a different set of forms available at the Kolej Perdana office.

6.0 UNDERGRADUATE STUDENTS UNDERGOING INDUSTRIAL TRAINING IN UTM, SKUDAI AND JOHOR BAHRU SEMESTER 1 2008/2009 SESSION

6.1 An undergraduate student can apply for a hostel via the college or the Hostel Manager at the Student Affairs Department of UTM Skudai Johor.

7.0 INDUSTRIAL TRAINING OUTSIDE JOHOR

7.1 Undergraduates undergoing industrial training outside Johor during the semester I 2008/2009 session must write a letter to the Hostel Manager at the Student Affairs Department of UTM Skudai Johor to inform the office of their industrial training venue. This is to ensure that their names are not automatically registered by the Student Affairs department into AIMS 2000.

7.2 The letter containing the details of their industrial training must be endorsed by their faculty and received by the Student Affairs office by 4 May 2008.
8.0 RENTAL DURING HOLIDAYS

8.1 Students who would like to stay in the hostel for the semester III 2007/2008 session should apply to stay at the colleges located in the outer ring, Kolej Perdana or kolej Tuanku Canselor only because all the other colleges will undergo maintenance. For your information during semester III, there will be no bus service in UTM and food will only be available at certain arcades.

8.2 Payment for rental will be made via “Debit charge” to the student’s account with the exception of students who are in their final semester.

The Student Affairs Office would once again like to remind UTM students that they must abide by the rules and regulations regarding the hostel application as listed above.

Thank You,

“BERKHIDMAT UNTUK NEGARA KERANA ALLAH”

DATO’ PROF. IR DR. ALIAS BIN MOHD. NOOR
Deputy Vice Chancellor (Student Affairs & Alumni)
Universiti Teknologi Malaysia
Skudai
Johor

cc - CICT Director
    - Chief Librarian PSZ

Your cooperation is requested to allow students to register for the hostel accommodation 2008/2009 session using the computers available in your office.
## RATE OF ACCOMODATION SESSION 2008/09

<table>
<thead>
<tr>
<th>VOL</th>
<th>TYPE OF ROOM</th>
<th>MALAYSIAN STUDENT/DAY</th>
<th>INTERNATIONAL STUDENT/DAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Double Room ( Blok KWSP)</td>
<td>4.00</td>
<td>5.00</td>
</tr>
<tr>
<td>2</td>
<td>Double Room ( Blok UTSB)</td>
<td>4.00</td>
<td>5.00</td>
</tr>
<tr>
<td>3</td>
<td>Double Room In Out Ring College</td>
<td>3.50</td>
<td>4.50</td>
</tr>
<tr>
<td>4</td>
<td>Double Room in Kolej 11</td>
<td>5.00</td>
<td>6.00</td>
</tr>
<tr>
<td>5</td>
<td>Double Room In Inner Ring College</td>
<td>4.00</td>
<td>5.00</td>
</tr>
<tr>
<td>6</td>
<td>Single Room in Kolej Perdana</td>
<td>5.00</td>
<td>6.00</td>
</tr>
<tr>
<td>7</td>
<td>Single Room In Out Ring College</td>
<td>4.00</td>
<td>5.00</td>
</tr>
<tr>
<td>8</td>
<td>Single Room In Inner Ring College</td>
<td>4.50</td>
<td>5.50</td>
</tr>
<tr>
<td>9</td>
<td>Single Room attach bath room</td>
<td>6.00</td>
<td>7.00</td>
</tr>
<tr>
<td>10</td>
<td>Single Room attach bath room and internet</td>
<td>6.50</td>
<td>7.50</td>
</tr>
<tr>
<td>11</td>
<td>Upgraded room attach bath room in KTF</td>
<td>15.00</td>
<td>15.00</td>
</tr>
<tr>
<td>12</td>
<td>Upgraded room in KTF &amp; KTC</td>
<td>15.00</td>
<td>15.00</td>
</tr>
<tr>
<td>13</td>
<td>Upgraded room in Kolej 11</td>
<td>20.00</td>
<td>20.00</td>
</tr>
</tbody>
</table>